Enrollment Agreement for Before & After School Care

2011-2012

Sunny Hollow Montessori provides Before & After School Care for children enrolled for the school year. This program is contracted by the month for hourly time slots. Spaces are limited and families often use this program for the entire school year. Because of the limited number of children we are able to serve we encourage you to sign up early to ensure your child has a space within the program. Please place a check next to the hours your family will need.

___7:30-8:30 $115/month ___ 3:30-4:30 $115/month ___ 4:30-5:30 $115/month

Child's Full Name - _____
First Middle Last

Home Address _____

City/State/Zip _____

Phone ( ) _____-_____

1. If my child withdraws enrollment, the parent(s) or guardian financially responsible for him/her must submit a written cancellation notice to the office two weeks prior to withdrawal. *Please note, families that pay with Smart Tuition; unless you notify Sunny Hollow of any add/drop more than 10 days prior to the date of the Smart Tuition withdrawal, the change will be applied retroactively with the following month's deductions.*

2. Continued enrollment is contingent upon payment of extended day fees. If the extended day fee is delinquent, and payment arrangements have not been approved by the Administration, the student will be dismissed. Tuition for Before / After school Care is due the 1st of each month and may be included with the school year tuition payment.

3. Prompt pick up is required. Late pick up fees for children enrolled in the Extended day program will be assessed after 5 minutes of the extended day dismissal time. (6-10 minutes, *$10.00 /*10-15 minutes, *$15.00 /* > 15 Minutes, *$1.00/minute*). An additional $50.00 fee is assessed on the 3rd late pickup and each occurrence thereafter. Families signed up for a 4:30pm pick up may call and request drop-in for an additional hour.

I accept the conditions set forth in this agreement and understand that no changes may be made for any reason, unless agreed to in writing by the undersigned and Sunny Hollow Montessori.

Signature(s) of Parent(s) (BOTH) or Guardian financially responsible for student:

Signed _____ Signed _____
Date _____ Date _____

NOTE: Drop in care may be available, if space is available, at a rate of $8.00/hour.

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