

Rcvd: \_\_\_\_\_  
 Enrolled: \_\_\_\_\_  
 Wait List \_\_\_\_\_



Sunny Hollow  
 MONTESSORI

# Enrollment Agreement for Before & After School Care 2010-2011

**Sunny Hollow Montessori provides Before & After School Care for children enrolled for the school year. This program is contracted by the month for hourly time slots. Spaces are limited and families often use this program for the entire school year. Because of the limited number of children we are able to serve we encourage you to sign up early to ensure your child has a space within the program. Please place a check next to the hours your family will need.**

7:30-8:30 \$115/month
  3:30-4:30 \$115/month
  4:30-5:30 \$115/month

Child's Full Name \_\_\_\_\_  
 \_\_\_\_\_  
 First Middle Last

Home Address \_\_\_\_\_  
 \_\_\_\_\_

City/State/Zip \_\_\_\_\_  
 \_\_\_\_\_

Phone \_\_\_\_\_ Alternate Phone \_\_\_\_\_

1. If my child withdraws enrollment, the parent(s) or guardian financially responsible for him/her must submit a written cancellation notice to the office 2 weeks prior to withdrawal.
2. Before/After School Care fees are due the 1<sup>st</sup> of each month. Families paying school day tuition monthly will have extended day fees charged via SmartTuition. Families paying school day tuition annually or biannually will be invoiced for Before/After School Care tuition monthly unless alternative arrangements are made with the office.
3. Continued enrollment is contingent upon payment of Extended Day fees. If payment is delinquent, and payment arrangements have not been approved by the Administration, the student will be dismissed from the Extended Day program.
4. Prompt pickup is essential. A late fee of \$1.00 per minute will be assessed 5 minutes after the contracted pickup time. If a parent is late three (3) or more times, a penalty fee will be charged in addition to the late pick up fee. See the Extended Day policies for the specific late fees and penalties.

I accept the conditions set forth in this agreement and understand that no changes may be made for any reason, unless agreed to in writing by the undersigned and Sunny Hollow Montessori.

Signature(s) of Parent(s) (BOTH) or Guardian financially responsible for student:

Signed \_\_\_\_\_ Signed \_\_\_\_\_  
 Date \_\_\_\_\_ Date \_\_\_\_\_

636 Mississippi River Blvd. South  
 St. Paul, MN 55116  
 Ph. 651-690-2307 Fax 651-690-0684

Macintosh HD:Users:classroom:Desktop:Admin PC:My Documents:Admissions:2010-2011:After School Care 2010-2011.doc



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8/12/2010