



Sunny Hollow  
MONTESSORI

## Sunny Hollow Montessori 2011 2012 Volunteer Information Form

*“Nobody can do everything, but everyone can do something.”*

*- Author unknown*

Sunny Hollow Montessori depends on family volunteers to share knowledge, experience and energy to enhance our environment for the children. In an effort to keep tuition costs down, we rely on the strong volunteer commitment of a **minimum of 10 hours per year from each of our families**. Of course, families may contribute as many hours as you would like!

In addition to various events and committees, volunteers are sometimes needed to substitute for a staff person in their classroom. An orientation meeting will be held in the fall for all substitutes. Parents and guardians who want to volunteer as a substitute are expected to attend one of the orientation sessions so they are prepared for work in the classroom. Parents who plan to volunteer in the classroom will be asked to complete a background check through the Department of Human Services each year. Parent volunteers are asked to maintain confidentiality regarding personal information about children and families.

Please take a moment to look over the many volunteer opportunities listed below, and sign up for any that you find interesting, and that fit with your family’s schedule. If you have other skills or ideas that you would like to share, please feel free to contact Amy in the office.

For families with more than one volunteer, please include both names on the top of this form, and then initial (rather than check) the boxes below.

Thank you in advance for your contribution to Sunny Hollow – we couldn’t do it alone!

Name: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_ Email \_\_\_\_\_

Preferred method of contact: \_\_\_\_\_ Phone \_\_\_\_\_ Email

Please check/initial below if you are interested in helping with a specific event this year.

Fall Festival (October 9, 2011)

Fun Fair (April 29, 2010)

Grandparents Day (November 23, 2011)

All School Picnic (June 1, 2010)

Winter Program (December 21, 2011)

Parent Coffee (one date during year, held

1<sup>st</sup> Friday of each month after drop off)

*More volunteer opportunities on back -- Please turn over!*

**GREAT GALA VOLUNTEERS ~ WE NEED YOU!**

Please check/initial below if you are interested in helping with our Great Gala (date to be determined). The Great Gala is our biggest fundraiser of the year and therefore requires a large amount of volunteer support. There are a variety of committees that you can volunteer for, as well as volunteering to help out the night of the event.

- |  |  |
|--|--|
| <input type="checkbox"/> Silent Auction    | <input type="checkbox"/> Catering/Food Planning  |
| <input type="checkbox"/> Solicitations     | <input type="checkbox"/> Raffle: Promotion/Sales |
| <input type="checkbox"/> Great Gatherings  | <input type="checkbox"/> Registration            |
| <input type="checkbox"/> Invitation Design | <input type="checkbox"/> Check out               |
| <input type="checkbox"/> Catalog Design    | <input type="checkbox"/> Clean Up                |
| <input type="checkbox"/> Decorations       |  |

Please check/initial the additional categories below for which you would be interested in spending your volunteer time.

- |  |   |
|--|---|
| <input type="checkbox"/> Handy Person                              |   |
| <input type="checkbox"/> Gardening                                 | <input type="checkbox"/> Website maintenance  |
| <input type="checkbox"/> Classroom substitute                      | <input type="checkbox"/> Board Committee Work |
| <input type="checkbox"/> Classroom support (material making, etc.) | __ Marketing                                  |
| <input type="checkbox"/> Office/Technical                          | __ Development                                |
|  | __ Building & Grounds                         |
|  | __ Diversity                                  |

Please indicate any other professional skills, talents, or interests that you would like to share with the Sunny Hollow Community through volunteering. \_\_\_\_\_

\_\_\_\_\_

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Please return this form to the office. If you have questions please contact Amy in the office at 651-690-2307 or email [amy@sunnyhollow.com](mailto:amy@sunnyhollow.com).