Rcvd: _____

Enrolled: _____

Wait List _____

Enrollment Agreement for Before & After School Care
2009-2010

Sunny Hollow Montessori provides Before & After School Care for children enrolled for the school year. This program is contracted by the month for hourly time slots. Spaces are limited and families often use this program for the entire school year. Because of the limited number of children we are able to serve we encourage you to sign up early to ensure your child has a space within the program. Please place a check next to the hours your family will need.

____7:30-8:30 $115/month **____ 3:30-4:30 $115/month** **____ 4:30-5:30 $115/month**

Child's Full Name _____
First Middle Last

Home Address _____

City/State/Zip _____

Phone _____ Alternate Phone _____

1. If my child withdraws enrollment, the parent(s) or guardian financially responsible for him/her must submit a written cancellation notice to the office 2 weeks prior to withdrawal.

2. Before/After School Care tuition is due the 1st of each month. Families paying school day tuition monthly will have extended day fees charged via SmartTuition. Families paying school day tuition annually or biannually will be invoiced for Before/After School Care tuition monthly unless alternative arrangements are made with the office.

3. Continued enrollment is contingent upon payment of tuition. If tuition is delinquent, and payment arrangements have not been approved by the Administration, the student will be dismissed

4. Prompt pickup is essential. A late fee will be assessed within 5 minutes of the contracted pickup time. If a parent is late three (3) or more times, a penalty fee will be charged in addition to the late pick up fee. See the Extended Day policies for the specific late fees and penalties.

I accept the conditions set forth in this agreement and understand that no changes may be made for any reason, unless agreed to in writing by the undersigned and Sunny Hollow Montessori.

Signature(s) of Parent(s) (BOTH) or Guardian financially responsible for student:

Signed _____ Signed _____

Date _____ Date _____

636 Mississippi River Blvd. South
St. Paul, MN 55116
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